

Your Retirement Savings Opportunity!

As a new employee, you are eligible to participate in our employer-sponsored 403(b) retirement program.

The 403(b) Plan is a tax-deferred retirement program that permits you to reduce your compensation on a pre-tax or post-tax (if allowable by the Plan) basis and have the contribution deposited into an approved 403(b) investment.

It's easy to save because retirement contributions are deducted directly from your paycheck, sparing you any additional bother of making separate payments on your own time.

Should you choose to take advantage of this retirement savings opportunity, you will need to complete enrollment paperwork provided by an investment provider and a salary reduction agreement that authorizes us to deduct money from your paycheck. A salary reduction agreement is available [here](#).

We encourage you to contact the approved vendor(s) in your plan for information about their 403(b) products and services so you can decide which one is best suited for your needs. A current list of our approved 403(b) investment providers are available upon request.

For more information about the 403(b) retirement plan, please contact the HR/Payroll team. You can also receive information on your 403(b) retirement plan options by contact our Plan's Third Party Administrator, ADMIN Partners, LLC. They can be reached by phone at 877-484-4400, option 1 or via email at service@youradminpartners.com.



Your 403(b) investment choice is a personal decision. Your employer does not provide tax, legal or investment advice and recommends that you seek advice from professionals who specialize in these areas before making any investments.