

ADMIN PARTNERS, LLC.

THE KNOWLEDGE YOU NEED. THE COMPLIANCE YOU REQUIRE. THE SERVICE YOU DESERVE



Welcome

ADMIN Partners, a full-service Third Party Administrator, specializes in retirement plan administration within the tax exempt and government marketplace. We help clients design a retirement plan that fits the needs of their organization and ensures the Plan operates seamlessly. While you focus on your mission, we focus on your Plan.

WHY A TPA?

Retirement plans are more than just a plan document; they are complex and time consuming, even for Plans that are not subject to ERISA. From the design and maintenance of a plan document to the daily demands of plan participants, Plan Sponsors have continuous responsibilities that are required in order to keep a plan in compliance. A full-service TPA can alleviate these burdens and support the Plan's overall success.

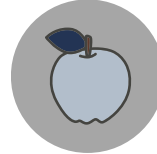
Looking for a peace of mind surrounding your retirement plan?
ADMIN Partners, LLC. has a solution.



THE PLANS WE SERVICE

ADMIN understands that retirement plans are not a one size fits all design. With this in mind, we have created a full range of service levels that assist clients with their compliance and administration needs. Whether you're looking for general guidance or a comprehensive level of support, ADMIN has you covered.

Here are the types of tax exempt and government clients ADMIN supports:



**PUBLIC
EDUCATION**



**LOCAL & STATE
GOVERNMENTS**



**501(C)(3)
NON-PROFITS**



**CHURCH/RELIGIOUS
ORGANIZATIONS**

ADMIN'S SOLUTION

NON-PRODUCING TPA

ADMIN does not sell investment products or offer investment advice so our attention is devoted to your plan administration and compliance.

VENDOR NEUTRAL

ADMIN has relationships with over 60 investment firms so you can choose the product that works for your Plan with no limitations.

COMPLEX PLAN DESIGN

Our specialty is working with plans of all sizes and plans that have a complex level of design.

LONG LASTING RELATIONSHIPS

Our business model is built on creating long lasting relationships with our clients. We pride ourselves on maintaining constant communication and being available for all of your compliance needs.

RESOURCES

ADMIN Partners believes in educating the Plan Sponsors and Financial Advisors we work with on retirement plan policies/practices. To do this, we provide a multitude of educational resources, all of which are available on any device!

QUARTERLY NEWSLETTERS

With updates on ADMIN & the Retirement Planning industry.

EBOOK LIBRARY

*Provides **FREE** detailed education on retirement planning topics.*

BLOG & SOCIAL MEDIA

*Weekly content that keeps you informed! Follow us @adminpartners
Subscribe to our blog at www.adminpartnersllc.com*



OUR FOCUS

Retirement plan administration costs Plan Sponsors both time and effort. Our goal? Ease that burden from those Sponsors so they can keep their focus on their organization's mission. To do this, ADMIN uses our knowledge & industry expertise to maintain retirement plans from the moment we are retained. We help Sponsors diagnose the challenges facing their plan and we adsorb the daily responsibilities that Sponsors face. While consolidating administrative duties, we also partner with Plan Sponsors to ensure we have a solution that meets their needs. You do the talking; we do the listening.

OUR CLIENTS

With origins dating back to 1996, ADMIN has seen continuous growth over the years and now aids hundreds of employers with their plan administration.

1.3K EMPLOYERS

6.5B ASSETS UNDER ADMINISTRATION

140K PARTICIPATING EMPLOYEES



ADMIN'S SERVICES

PLAN DOCUMENT DESIGN & MONITORING

Full plan review and adoption of the IRS Pre-Approved 403(b) Prototype Document.

PLAN LEVEL RECORDKEEPING

Plan document management as well as IRS regulated or Plan requested amendments.

DATA AGGREGATION

Establishment of Information Sharing Agreements for all vendors within a Plan.

COMPLIANCE MONITORING

Review and approval/denial of participant transaction requests & annual Universal Availability support.

ERISA SERVICES

Year-ending testing and filings on behalf of the Plan.

COMPREHENSIVE RETIREMENT PLAN CONSULTING SERVICES

Voluntary Correction Plan support, IRS audit support, Self-correction program services, RFP design/assessment services, and plan termination support.

CLIENT TESTIMONY

"It is isn't often in the working world that we personally come across a person or team this outstanding, so on behalf of our School Board & Superintendent, we felt it was important for your team to get the recognition they so greatly deserve. They are indeed ROCKSTARS!"

"I know our school system is in good and capable hands with your company. It is such a stress-free relationship with ADMIN and you make my job so much easier."

"ADMIN has been invaluable as we've worked to straighten out our retirement benefits for the employees in our plan and simultaneously migrate to a new payroll system. Thank you so much for your patience and willingness to help!"